

**VIDEO / PHOTOGRAPHY AUTHORIZATION FORM**

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| ORGANIZATION INFORMATION |
| Name of Organization:  |  |
| Client/ contact name:  |  |
| Email: |  | Phone: |  |
| Event date: |  | Time of presentation: |  |
| How will you use the recorded video? |  |

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| SPEAKER CONSENT & CLIENT AGREEMENT |
| Speaker consents to the live streaming, video recording, and/or photographing the Speaker’s presentation for archival, registered attendee/employee viewing for no more than **14 days after the presentation is posted**, and future promotional purposes with the following conditions:* Client agrees the live stream or pre-recorded video will be hosted on a password-protected site.
* Client agrees under NO circumstances that the live stream or pre-recorded video, in whole or part, be sold, publicly posted to the internet, allowed to be downloaded or broadcast/shown to future audiences without express written permission of Speaker.
* Client agrees to show videos as recorded- intact and without edits to the content, unless prior consent is granted from the Speaker.
* Client agrees to provide the Speaker with a digital MP4 copy of the recording and/or photos within **14 days** of the engagement.
* Client grants the Speaker the ability to use photographs and/or video clips for Speaker’s own marketing efforts.
* After **14 days**, Client agrees to provide written confirmation to the Speaker that the full recorded version of the video has ceased to be offered to registered attendees/employees and all links have been removed
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| Should the Client Organization be found in violation of the terms of this Authorization Form, Client will use its best efforts to take all actions required to satisfy the mutually agreed upon terms and protect the Speaker’s intellectual property. |
| Client Signature:  |  | Speaker Signature: |  |
| Title: |  | Title:  |  |
| Date:  |  | Date: |  |